

At the Regular Meeting of the Greenville County Water and Sewer Authority, held on Monday, July 19, 2021, with Regular Session beginning at the conclusion of the Board of Supervisors Meeting, via Live Stream due to the COVID-19 Pandemic, at the Golden Leaf Commons, 1300 Greenville County Circle, Emporia, Virginia

Present: William B. Cain, Chairman
Tony M. Conwell, Vice-Chairman
Belinda D. Astrop
James R. Brown

Chairman Cain called the meeting to order.

In Re: Closed Session

Chairman Cain recommended the Authority go into Closed Session, Section 2.2-3711 (a)
1) Personnel Matter.

Mr. Conwell moved, seconded by Mr. Brown, to go into Closed Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Regular Session

Chairman Cain recommended the Authority return to Regular Session.

Mr. Conwell moved, seconded by Mr. Brown, to go into Regular Session. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye; and Chairman Cain, aye.

In Re: Certification of Closed Meeting – Resolution #WS-21-58

Mr. Conwell moved, seconded by Mr. Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Conwell, aye; Mr. Brown, aye and Chairman Cain, aye.

**CERTIFICATION OF CLOSED MEETING
RESOLUTION #WS- 21-58**

Pursuant to Virginia Code Section 2.2-3712.B., the Directors signing below certify that, to the best of each Director's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and (ii) only such public business matters as were identified in the Motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting of the Board of Directors of the Greenville County Water and Sewer Authority.

In Re: Approval of Agenda

Chairman Cain recommended approval of the Agenda with one added item in Open Session - Creation of an Administrative Support Assistant II Position.

Mr. Conwell moved, seconded by Mrs. Astrop, to approve the Agenda, as amended. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Approval of the Consent Agenda

Chairman Cain recommended approval of the Consent Agenda consisting of the following:

Approval of minutes for the meeting of July 6, 2021.

Warrants:

Approval of Total Accounts Payable for July 19, 2021, in the amount of, \$100,618.48

Approval of General Accounts Payables, in the amount of \$98,312.48

Approval of Special Projects, in the amount of \$2,306.00

Mr. Conwell moved, seconded by Mr. Brown, to approve the Consent Agenda. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Creation of an Administrative Support Assistant's II Position

Mr. Glen Gibson, Acting Director, stated that the Water and Sewer Authority had an immediate need for an Administrative Support Assistant's II position. He stated that Staff was requesting authorization to create the position and approval of the job description as provided.

Mr. Conwell moved, seconded by Mr. Brown, to approve Staff's recommendations. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, Aye; Mr. Conwell, aye and Chairman Cain, aye.

In Re: Adjournment

There being no further business to discuss, Mr. Conwell moved, seconded by Mrs. Astrop, to adjourn the meeting. A roll call vote was taken, as follows: Mrs. Astrop, aye; Mr. Brown, aye; Mr. Conwell, aye and Chairman Cain, aye.

William B. Cain, Chairman
Greensville County Water and Sewer Authority